

## BLOUNTSTOWN HIGH SCHOOL

### 2023-2024 Title I, Part A, Parent and Family Engagement Plan

I, **Tracy Wood**, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

#### Assurances

- The school will be governed by the statutory definition of parental involvement and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101 (39), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1116(b)(1) and (c)(3)];
- Jointly develop/revised with parents the school parental involvement policy and distribute it to parent of participating children and make available to the parental involvement plan to the local community [Section 1116(b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of program under this part, including the planning, review and improvement of the school parental involvement policy and the joint development of the school-wide program plan under section 1114(b)(2) [Section 1116(c)(3)];
- Conduct an evaluation of previous year's parent and family engagement and use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1116(a)(2)(D) and (a)(2)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1116(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1112(e)(1)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified with the meaning of the term in 34 CFR Section 200.56 [Section 1112(e)(1)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualification of the student's classroom teachers and paraprofessionals [Section 1112(e)(1)(A)].

**Signature of Principal or Designee**

**Date**

### **Mission Statement**

Blountstown High School is a place where students, faculty, parents, and community are a team committed to rigorous education and quality experiences in order to produce responsible and productive citizens who are life-long learners in a global society.

### **Belief Statement**

Blountstown High School will produce graduates who are well prepared to meet their potential as productive and life-long learners in a diverse and ever-changing world.

We believe that:

- Learning is the chief priority of school;
- Students should be responsible for their own learning with the guidance and support of teachers, parents, and the community;
- A safe, secure, and clean environment promotes learning and fosters positive self-esteem;
- Positive relationships and mutual respect among students and teachers are essential for learning;
- Curriculum must be both challenging and flexible;
- Current technical literacy is vital for students' success; and
- Creating life-long learners is a joint responsibility of administrators, teachers, parents, and the community.

### **Involvement of Parents**

How will the school involve the parents and families in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [ESEA Section 1116].

**Response:** Parents are invited and encouraged to attend regular scheduled School Advisory Council (SAC) Meetings. SAC meetings are held at least four times during the year. District schools follow the requirements of Florida Statute 1001.452 in the selection of members to serve on the SAC. These meetings are used to involve parents and families in the development, review and evaluation of Title I plan, Title I Needs Assessment, Parent and Family Engagement Plan, School Compact and School Improvement Plan. The SAC also approves the budget for the spending of funds reserved for parent and family engagement activities.

The SAC Meeting minutes will reflect input from parents and school staff. The minutes from the prior meeting are approved at each meeting to ensure accuracy of meetings. Parent feedback is also solicited

through an annual school climate survey and Title I Survey. Information from these surveys are used in the development of plans. The School Advisory Council meeting are the forum for continuous improvement of school operations, programs, events, and meetings.



## School-Home Compact

Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.

How were parent invited to develop or revise the compact?	Parents reviewed, discussed and submitted suggestions for revising the comprehensive needs assessment, Title I Parent & Family Engagement Plan and Title I Parent Compact for the 2023-2024 school year as part of a School Advisory Council (SAC) meeting on
Date of parent meeting to develop or revise the compact	May 3, 2023
What communication methods will be used between teachers & parents as well as school & parents?	Teachers will use phone calls, email, class newsletters, websites, Remind, social media and parent/teacher conferences to communicate with parents. The school will use mail, marquees/signage, phone calls, weekly automated-dialer calls, emails, SAC meetings, SMS, social media, Remind, websites, e-newsletters and streaming videos to communicate timely information so parents can best support and participate in their child's education.
Elementary schools are required to hold at least one face to face conference with parents. Explain	All elementary teachers have individual parent conferences with parents during the 1 <sup>st</sup> semester to discuss their child's progress and ways parents can help their children academically at home.



## **Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home. [Section 1116(e)(4)].

Program	Coordination
ESE	Parent Involvement activities are coordinated by including input from parents of ESE students and working together with the ESE Office to ensure their unique needs are
Title I, Part C	The district and school coordinate with Panhandle Area Educational Consortium to provide parental involvement activities and translation services to ensure their involvement in
Title II	This program supports job-embedded professional development in the areas of reading, math, and science. Stipends for teachers to receive professional learning to support improved student achievement during the summer are provided. Support for Beginning Teachers and other professional learning resources to support teachers and school



### Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1116(c)(1) and (4)].

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
Development Meeting Materials	School Administration	August-September	<ul style="list-style-type: none"> <li>• Agenda</li> <li>• Sign-In School</li> <li>• Handouts</li> <li>• Customized Title I</li> </ul>
Advertise and Publicize Event	School Administration	August-September	<ul style="list-style-type: none"> <li>• Meeting Invitations provided to parents via backpack</li> <li>• School Marquee</li> <li>• School Newsletter</li> <li>• Reminder</li> </ul>
Annual Title I Meeting	School Administration	August-September	<ul style="list-style-type: none"> <li>• Number of attendees</li> <li>• Exit Evalu-</li> </ul>
Review of Parent Exit Evaluations	School Administration	September	<ul style="list-style-type: none"> <li>• Summary of parent</li> </ul>

### Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening. How will the school provide with Title I funds, transportation, childcare, or home visits if applicable? [Section 1116(c)(2)].

**Response:** Parent involvement activities are offered throughout the school year at various times to include morning, after school, and evening to accommodate parent work schedules.

The PowerPoint presentation, along with handouts, will be posted from the annual meeting on the school website so parents can have access to the information, especially for parents who are able to attend the meeting.

### **Building Capacity for Improvement [Section 1116(e)]**

Describe how the school will assist parents:

- To understand the challenging State academic standards and State and local academic assessments
- To monitor their child's academic progress.
- By providing materials and training to help parents to work with their children at home.
- By providing other reasonable parent and family engagement activities.

<b>Topic</b>	<b>Title of Activity</b>	<b>How will this impact Student Achievement?</b>	<b>Tentative Date/Time</b>	<b>How will this support learning at home?</b>	<b>Documentation Evidence</b>
Curriculum Areas	9 <sup>th</sup> Grade Orientation and Senior Night	Students and parents will be provided academic information about academic expectations, scholarships, and available resources	TBD	Parent/Student collaboration in selecting appropriate courses and/or provide parents with strategies to support learning.	Sign-in Sheets
	6 <sup>th</sup> Grade Parent Night	Parents will be made aware of curriculum and grade level expectations. They will also be given information on the challenges 6 <sup>th</sup> graders face making the transition from elementary school	September 2023	Parents will have more knowledge of curriculum expectations and challenges facing their student. They will be able to be more encouraging and supportive.	Sign-in Sheets
State Academic Standards and Assessment	Open House	Academic resources and online programs such as FOCUS will be shared with parents to facilitate continuous connection to information related to their child's academic progress.	August 2023	Increase parents awareness of requirements and expectations so they can effectively assist their child in reaching academic goals	Sign-in Sheets
Progress Monitoring	Parent Conferences with Structured Conversations	Parents will be informed of curriculum and grade level expectations and their child's level of performance.	On-going August 2023- May 2024	With knowledge of curriculum and student expectations, parents will be able to support their child in completing assignments and striving to reach	Sign-in Sheets/ Meeting Agenda
Other Activities	Monthly Calendar on Website, Teacher Email Addresses on Website	Improve impact with parents by providing information that is necessary for their child's success.	August 2023-May 2024	Parents will have a resource to contact teachers and will be aware of upcoming events and/or important dates, therefore increasing partici-	Number of emails teachers receive/ number of hits on website.
How will workshops	Parent Surveys		11		

**Staff Development**

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, school leaders, and other staff with the assistance of parents/families and the school:

- In the value and utility of contributions of parents and families.
- How to reach out to, communicate with and work with parents and families as equal partners, and
- In implementing and coordinating parent programs and building ties between parents and families and the school. [Section 1116(e)(3)]

Topic-Title of Activity	Person Responsible	Anticipated Impact on Student	Tentative Date/Time	Documentation Evidence
Parent Involvement	Administration	With parental involvement, student success will be greatly improved.	September 2023	Agenda/Sign-in sheets
Parent Communication	Administration	Providing teachers with options for parent communication will increase the contribution of family support, thus increasing student achievement.	September 2023	Agenda/Sign-in sheets

**Communication**

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs [Section 1116(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels the students are expected to meet [Section 1116(c)(4)(B)];
- If requested by parents, opportunities for regular meeting to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children. [Section 1116(c)(4)(C)] and

- If the school-wide program plan is not satisfactory to the parents of participating children, the school will submit the parents' communication with the plan that will be made available to the local education agency. [Section 1116(c)(5)]

<b>Communication Focus Area</b>	<b>Type of Activities</b>	<b>X</b>	<b>Evidence of Activity</b>
How does the school communicate timely information about the Title I	Title I Annual Parent Meeting	X	Sign-in Sheets
	School Advisory Council	X	Sign-in Sheets/Newspaper
	Electronic Communication	X	Copies of communication
	Mail Out to Parents		
	Family Nights		
	School Website	X	Website Activity
	School Messenger	X	Number of Contacts
	Flyers/Brochures	X	Paper Copy
	Other		
How does the school communicate timely information about curriculum,	Title I Annual Parent Meeting	X	Sign-in Sheets
	Family Nights		
	Newsletters		
	Open House	X	Sign-in Sheets
	School Advisory Council	X	Sign-in Sheets/Newspaper
	School Website	X	Website Activity
	FOCUS	X	Website Activity
	Parent Conferences	X	Meeting Invitation/Agenda/
	Other		
How does the school offer opportunities for regular meetings for parents to participate in making deci-	School Advisory Council	X	Sign-in Sheets/Newspaper Ad
	PTO Meeting		
	Parent Conferences	X	Meeting Invitation/Agenda/
	Annual Title I Survey	X	Survey Results
	Other		

## **Accessibility**

Describe how the school will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under Section 1111 in a format and, to the extent practicable, in a language such parents understand. [Sections 1116(e)(5) and 1116(f)].

**Response:** Every effort will be made to engage and provide resources for parents with disabilities or for parents who do not speak English. The LEA contracts with the Calhoun County Health Department to provide a Spanish interpreter when needed for parent meeting and engagement activities. Parent communication is translated upon request. The school will use various means of communication to provide opportunities for the informed participation of ALL parents and families members. School Messenger, the school call-out system, will be utilized to inform parents of upcoming events. The school website and school marquee will also be updated with current information and upcoming events. Classroom newsletters are sent home with elementary students telling parents of current events happening in the classrooms.